eDocument User Guide



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For first-time users

Click an accou

RCB BANK

Enroll	and	sign	in	to	online	banking.

- Sign up for online banking at RCBbank.bank.
- Click **eDocuments** in navigation tab.

lick a	n account tile to view details and	transad	tion history.			
	Home	Home				
_0	Messages		Jine			
3	Transfers & Payments	ď	Financial Tools			
	eDocuments	Take the work out of staying or		top of your finances.		
-	Card Services	AC	COUNTS			
	Services			:		
ŝ	Settings		myCashBack-Personal Current Balance	\$ \$5.71	Curren	
€	Log Off	1				
			my Money Market-Pers Current Balance	: \$11.00	SAFE	

Complete the enrollment section.

- Click **Details** to select which accounts and documents you would like to receive electronically. Default is all documents.
- An **email address** is required and defaults to the address listed in your online banking. Changing your email address here will update the email address listed in online banking.
- Read the **disclosure**. Scroll down to the bottom and click the checkbox next to **I agree to the listed terms**.
- Click **Enroll Now** to complete enrollment in eDocuments. You will receive an email to verify that your email is correct. Notify RCB Bank if you do not receive the confirmation email within one hour.

eStatements/Notices	Sign Up/Changes	Email Settings	Additional Recipients	Disclosures
Enrollm	ent			
ou may choose to re	ceive your statements	and other document	ts for your account(s) deli	ivered via email and made available online through th
1. Account(s)	and Document En	rollment		
All available	documents for all a	active accounts.	Details	
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Process is complete. To Add Additional Recipients or to Add Additional eDocuments see our user guides online at RCBbank.bank/eDocuments. *Note: Utilize the latest version of Adobe to open and access your eDocuments.

Get in touch. 855.226.5722 | RCBbank.bank

