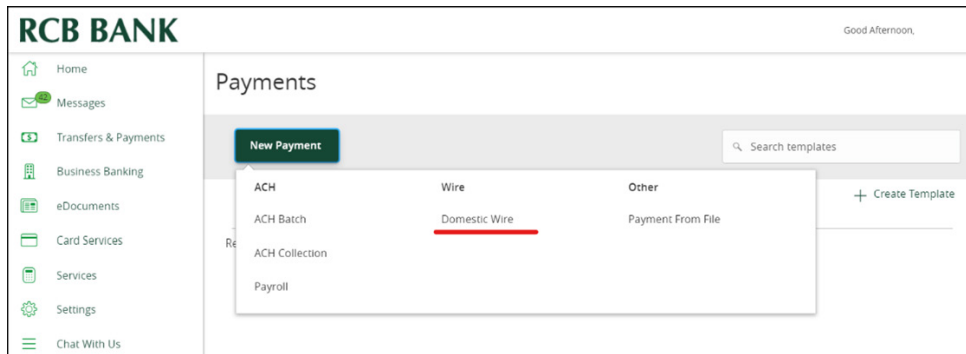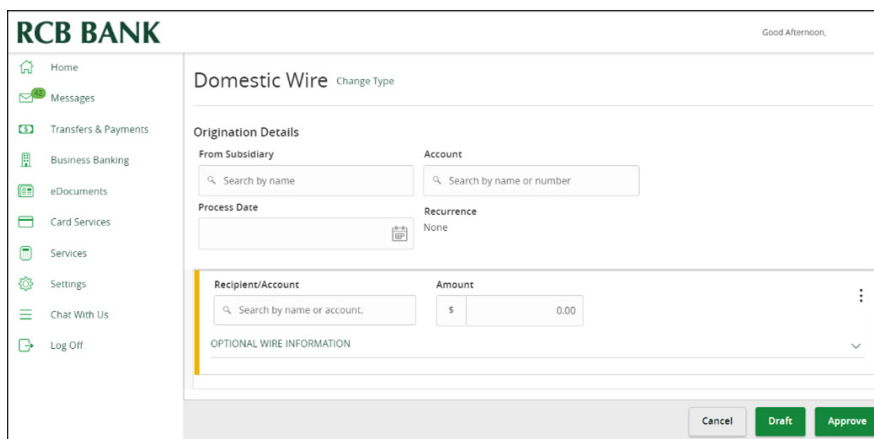# Creating a Domestic Wire

> **In the navigation menu:**
- Select **Business Banking.**
- Select the **Payments tile.**
- Select the **New Payments** button.
- Select **Domestic Wire.**

> **The Domestic Wire form will appear. Enter information in the following fields:**
- Select Subsidiary, if applicable.
- Select the account to originate the wire.
- Select the Process Date.
- *(Optional) Click Set Schedule to set up a recurring schedule.*
- In the Recipient/Account search field, enter a recipient or account, or select one from the drop-down list.
- *(Optional) If you have the Manage Recipients right, click or tap New Recipient to create and assign a new recipient. In the Recipient Details section, enter details.*
- Wire names can be up to 35 characters long. The wire name and the Display name must match.
- In the Accounts section & recipient details section, enter details for the Recipient, click or tap Save Recipient, or Use Without Save to complete the transaction without saving Recipient details.
- Click Approve and enter the token information.

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